

**MINUTES OF MEETING  
FOREST CREEK  
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Forest Creek Community Development District was held on Thursday, July 6, 2023, at 1:00 p.m. at the Forest Creek Clubhouse, 11685 Old Florida Lane, Parrish, FL 34219.

Present and constituting a quorum were:

Joseph DeWitt	Chairman
Walter Wolf	Vice Chairperson
Todd Kuehn	Assistant Secretary
Michael O'Hair	Assistant Secretary

Also present were:

Andy Mendenhall	District Manager
Michelle Reiss	District Counsel (via phone)
Brenden Crawford	Field Services Manager
Jeff Johnson	Operations Manager
Mitchell Hartwig	SOLitude
Residents	

*The following is a summary of the discussions and actions taken at the Forest Creek CDD Board of Supervisors meeting.*

**FIRST ORDER OF BUSINESS**

**Call to Order/Roll Call**

- Mr. Mendenhall called the meeting to order, and a quorum was established.

**SECOND ORDER OF BUSINESS**

**Opening Prayer**

- Mr. Kuehn opened the meeting with a prayer.

**THIRD ORDER OF BUSINESS**

**Audience Comments on Agenda Items**

- None.

**FOURTH ORDER OF BUSINESS**

**Approval of Consent Agenda Items**

- A. **Consideration of the Minutes of the Board of Supervisor Meeting held June 1, 2023**
- B. **Consideration of Financial Report for May 2023**
- C. **Alan's Trimming Invoice - \$800**

Mr. Wolf MOVED to approve the consent agenda and Mr. DeWitt seconded the motion.

- Mr. Kuehn inquired about the location of the pine tree. It was noted it is Tract 505 behind Fennemore Way.
- Mr. DeWitt noted there is a street name in the minutes that needs to be changed.
- Mr. Wolf noted there were four expenses coded incorrectly, they have been corrected with Ms. Smith and will be reflected in the July financials.
- Mr. Wolf addressed documentation for emergency expenditures so they can be tied to the invoices/financials.

On VOICE vote, with all in favor, the consent agenda was approved as amended. 4/0

#### **FIFTH ORDER OF BUSINESS**

#### **New Business**

- Mr. Kuehn addressed a tree within the preserve near the sidewalk where a large branch fell. It is a large Oak tree that is dead with a lot of it hanging over the sidewalk.

#### **SIXTH ORDER OF BUSINESS**

#### **Old Business**

- None.

#### **SEVENTH ORDER OF BUSINESS**

#### **Staff Report**

##### **A. Aquatic Services Report**

- Mr. Mitchell Hartwig, SOLitude, reported they are working on Pond 3 for the algae along the perimeter. A Sonar® application was done today in Pond 3. They are supposed to be onsite today for the aeration system.
- Mr. Wolf inquired about the status of the Triploid Grass carp project.
  - Mr. Hartwig noted he will need to get with Ms. Rocque about it.
  - Mr. DeWitt noted Ms. Rocque said it would be about 30-days to get the process started with the first being to install the barriers.
- Mr. O'Hair noted with regard to the algae growth his take is they are losing ground.
  - Mr. Hartwig noted it is due to the submersed vegetation and hydrilla they are treating, as it dies and releases nutrients, algae will increase on the surface. They are addressing that increase by using nutrient remediation to reduce the algae growth.
- Mr. Wolf addressed future water quality testing for Pond 3 as was done in the past.

- Mr. DeWitt noted Mr. Johnson and Mr. Mendenhall are getting a lot of calls from residents about the ponds.
  - Mr. Johnson noted when he speaks with residents, he tries to help them understand that they are limited on the amount and timing of chemical applications.
- Mr. Wolf addressed the banks growing with the decreasing water on all ponds except Pond 3. He noted Yellowstone trims up to the bank and inquired if the weeds growing on the exposed surfaces is something SOLitude would treat.
  - Mr. Hartwig noted when treating they go up to the high-water mark.
- Mr. DeWitt inquired if the aquatic life is in any danger of a kill with the water temperatures.
  - Mr. Hartwig noted it will be fine.
- A resident addressed an influx of mosquitos and inquired if they treat for them.
  - Mr. DeWitt noted the County treats for mosquitos with helicopters.

## **B. Landscape Services Report**

### **i. Field Inspection Reports**

- Mr. Crawford noted he has nothing to add to the report in agenda package unless there are questions.
- Mr. O'Hair inquired if the palm on issue 4 needs to come down.
  - Mr. Crawford noted he and Mr. Johnson discussed it today. The gentleman is going to come out tomorrow to do another assessment of it. He noted they will not be able to plant another palm in this area, it will have to be something different.
  - Mr. DeWitt noted Yellowstone is doing the trimming with a sub-contractor, but it might be better to have Arborx do the trimming of the Bismarcks and Medjools.
- Mr. DeWitt noted there is a Viburnum that is dying by the transformer at Water Oaks.

### **ii. Landscape Proposals**

- None.

## **C. District Counsel**

- None.

## **D. District Engineer**

- Mr. Wolf raised a question for Mr. Chang regarding any code requirements when the walkway bridges are repaired.
- Mr. DeWitt inquired about Mr. Chang's recent visit.

- Mr. Johnson noted he was onsite to look at waterways for his annual review.

**E. Operations Manager**

**i. Operations Report**

- a. Yellowstone Pepper Tree Proposal – Section 1 - \$6,090 & Section II - \$12,250**
- b. JB’s Stump & Tree Service Pepper Tree Proposal – Zone 1 - \$6,400 & Zone II - \$8,000**

- Mr. Johnson noted Arborx will be onsite tomorrow for the third proposal.
  - Mr. Wolf addressed three proposals being required for the grant that is submitted in October. The grant has to be approved before they can select. He noted both proposals they do have are within what they have budgeted for next year.

**ii. Proposals**

- a. ADA Mats, Concrete Slabs and Grinding – Inframark - \$6064.80**
- b. ADA Mats, Concrete Slabs and Grinding – Site Masters - \$5,400 (updated to \$5,475)**

On MOTION by Mr. Wolf seconded by Mr. O’Hair, with all in favor, the Site Masters proposal for ADA mats, concrete slabs and sidewalk grinding in the amount of \$5,475 was approved. 4/0

- c. Pressure Cleaning – Gladiator Pressure Cleaning - \$1,725**
- d. Pressure Cleaning – Kings Power Washing Services - \$1,275**

On MOTION by Mr. O’Hair seconded by Mr. DeWitt, with all in favor, the Kings Power Washing Services proposal in the amount of \$1,275 was approved. 4/0

**e. Bridge Repair – Charles Sweetser - \$5,758**

- Mr. DeWitt outlined the process they will use for the bridge repairs with regard to the planks.
- Deferred.

**f. GatePros Proposals – AWID Long Range Card Reader - \$7,300 or Cellular Unit Installed - \$3,900**

- Mr. Johnson noted the first item is for readers and outlined the purpose of cellular units. Mr. Wolf noted they have in the budget to replace one transponder next year.
- Deferred for AWID Long Range Card Reader, Not Approved for Cellular Units.

On MOTION by Mr. Kuehn seconded by Mr. Wolf, with all in favor, transfer \$1 million to a Valley Bank T-Bill for three (3) months at an interest rate of 5% was approved.

**EIGHTH ORDER OF BUSINESS**

**Supervisor Requests**

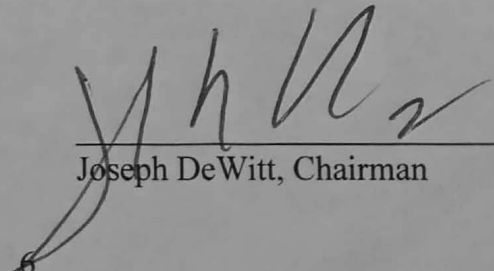
- Mr. DeWitt commended Mr. Johnson for all the work that he does.
- Mr. DeWitt addressed the abandoned playground area next to the clubhouse.
  - Two proposals received from Yellowstone for drainage - \$7,500, if gazebos are removed, and \$11,000, if they have to work around existing gazebos.
  - The demo for the gazebos would be \$3,600, to remove the Magnolia would be \$900, if a 45' x 15' pad is poured it would be \$6 per square foot, if they were sod using volunteers it would be between \$1,000 and \$1,100.
  - Another option would be to keep the existing gazebos, repair the legs, raise the cement, and increase the surround, and add another pad to place charcoal grills. The estimate for this is around \$4,000.
  - Mr. Wolf raised a question of how bad the drainage problem may be since overwatering in that area had been identified and times reduced.
  - Mr. O'Hair raised a question of usage.
- Mr. Wolf addressed the GatePros invoices with regard to the fuel surcharge noting the charge is not consistent invoice to invoice.
- Mr. Wolf addressed the FEMA claim noting FEMA is only going to reimburse to clean up debris and not repair and replacement noting the majority of the claim, \$35,393 is in the removal of debris.
- Mr. O'Hair addressed attending the HOA presentation at the community next door with regard to drainage noting Mr. Mendenhall had sent a copy of the presentation to the Board.

**NINTH ORDER OF BUSINESS**

**Adjournment**

There being no further business to come before the Board,

On MOTION by Mr. O'Hair seconded by Mr. Wolf, with all in favor, the meeting was adjourned. 4/0

  
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Joseph DeWitt, Chairman